

Hôpital de La Tour is obliged to register the birth of your child with the Civil Registry within three days (art. 34 Ordinance on Civil Status). It is the parents' responsibility to provide the necessary documents.

All the documents requested must be originals **less than six months** old and translated by an official translator if necessary. When examining foreign documents, the Civil Registry Office may require legalization by the relevant authorities.

Child born to married parents

Swiss nationals:

- Swiss family certificate.
- Certificate of domicile, for each, if domiciled outside the canton of Geneva or registration certificate, if domiciled abroad.
- Valid passport or identity card for each.

Other nationalities:

- Swiss family certificate or unabridged marriage certificate.
- Birth certificate for each person with filiation (name of your parents).
- Valid passport or identity card for each.
- Certificate of residence, if living outside the canton of Geneva, or certificate of registration, if living abroad.

Child born to a single mother

Swiss nationals :

- Certificate of residence, if living outside the canton of Geneva, or certificate of registration, if living abroad.
- Valid passport or identity card.
- In the event of recognition of paternity before birth, the declaration of acknowledgement and, if applicable, a copy of the declaration of joint parental authority and identity document of the child's father.

Other nationalities:

- Unabridged birth certificate [i.e. mentioning place of birth, parents' surnames and forenames, endorsements]*.
- Certificate of civil status (issued by the Embassy/Consulate if living in Switzerland or by the country of origin if living abroad - not necessary for french nationals)*.
- Geneva residence permit, or certificate of domicile issued by the cantonal population office in Geneva.
- Certificate of residence, if living outside the canton of Geneva, or certificate of registration, if living abroad.
- Valid passport or identity card.
- In the event of acknowledgement of paternity before birth, the declaration of recognition and if applicable, a copy of the declaration of joint parental authority and identity document of the child's father and mother.

Do you have any questions about
registering a birth?
Contact our office (9.30 am-2.30 pm)
T +41 22 719 60 04
E naissances_hdlt@latour.ch

* For foreign parents, with the exception of the EU, USA and Canada, documents must bear the seal of the Ministry of Foreign Affairs or the apostille, depending on the country of origin.



In addition, for foreign parents resident in Switzerland, first birth in Switzerland and previous child born abroad:

- The birth certificate of each previous child.
- Passport or identity card for each of the previous child.

Unmarried couples and acknowledgment of paternity

Acknowledgement of paternity can be established before or after the birth of the child at any civil registry office. The registrar will draw up the certificate of paternity when provided with the necessary documents. The father then signs it personally at the registry office.

Surname:

The child will bear their mother's maiden name. Following acknowledgement and in the event of joint parental authority, upon declaration, your child may take his father's unmarried name.

In all cases, people living in France must provide a certificate of domicile issued by the municipal administration in their municipality of residence.

Do you have any questions regarding acknowledgement?
Contact the registry office in your municipality or in Meyrin.
T.+41 22 989 16 23 etat.civil@meyrin.ch